

Khutbah Template

The ABCDE Technique

Khutbat al-Haajah			
Take Home Message			
First Khutbah	Captivating <u>A</u>ncedote		Immediately capture an audience's attention. Perhaps start with a question, a personal story, snippet from the seerah, or an incident that has occurred recently or in history.
	<u>B</u>asic Problem		Reveal a specific problem that was intended in your anecdote.
First/Second Khutbah	<u>C</u>onceptual Solution		Explain an Islamic concept that tackles this problem.
	1.	2.	3.
Second Khutbah			Provide up to 3 practical tips and action items for the audience to take home
	<u>D</u>ramatic Details		Incorporate a dramatic effect. Perhaps it is a plot twist, something the audience was not expecting. Reinforce details mentioned in first Khutbah.
		<u>E</u>nding	End with a powerful statement/hadith/ayah and a quick summary of the main points of your Khutbah. Make sure audience leave with a 'Take Home Message'.

Pillars of Khutbah:

- Praising Allah (Hamd)
- Salutations upon the Prophet (Salah)
- Contain an Islamic Reminder
- Qur'anic verse
- *****Dua' for the believers (recommended)

Khutbah Template - Filled Example

The ABCDE Technique

Khutbat al-Haajah		
Take Home Message	NOTHING, is more important than Salah!	
First Khutbah	Captivating Anecdote	<p>Immediately capture an audience's attention. Perhaps start with a question, a personal story, snippet from the seerah, or an incident that has occurred recently or in history.</p>
	<p>Abdullah (slave of Allah) is out with his friends, enjoying themselves. Time for Asr is approaching, and they haven't prayed Thuhr yet. They're in the middle of a friendly soccer game. He feels shy to tell them to stop playing so they can pray Asr, so they all missed Thuhr salah, and they didn't seem to be too concerned about it!</p>	<p>Reveal a specific problem that was intended in your anecdote.</p>
First/Second Khutbah	Basic Problem	<p style="text-align: center;">فويل للمصلين* الذين هم عن صلاتهم ساهون نزلت في المنافقين الذين لا يرجون بصلاتهم ثواباً إن صلوا، ولا يخافون عليها عقاباً إن تركوها، فهم عنها غافلون حتى يذهب وقتها، وإذا كانوا مع المؤمنين صلوا رياء، وإن خلوا بأنفسهم لم يصلوها</p> <p>It was sent down talking about the hypocrites, those who do not believe they will be rewarded for their prayers if they perform it, and do not fear punishment if they leave it, they are complacent with it until its time passes. If they were with the believers, they will pray only out of riyah', and if they're alone and in private, they would not pray.</p>
	Conceptual Solution	<p style="text-align: center;">خصلتان إذا صلحتا من العبد صلح ما سواهما: صلاته، ولسانه</p> <p>Two attributes/things, if it is rectified by the slave, rectifies all other things, his prayer and his tongue</p>
First/Second Khutbah	<p>1. Understand the importance of Salah</p> <p style="text-align: center;">إِنَّ أَوَّلَ مَا يُحَاسَبُ بِهِ الْعَبْدُ يَوْمَ الْقِيَامَةِ مِنْ عَمَلِهِ صَلَاتُهُ</p> <p>The first thing on the day of judgement that the slave of Allah is accountable for is Salah.</p>	<p>2. Do not be shy in advising your friends about Salah</p> <p style="text-align: center;">وَلْتَكُنْ مِنْكُمْ أُمَّةٌ يَدْعُونَ إِلَى الْخَيْرِ وَيَأْمُرُونَ بِالْمَعْرُوفِ وَيَنْهَوْنَ عَنِ الْمُنْكَرِ وَأُولَئِكَ هُمُ الْمُفْلِحُونَ</p>
	<p>3. Leave everything else and focus on your Salah. Pray it on time! What are the dearest actions to Allah, the Prophet replied: Prayer at its dedicated time.</p> <p style="text-align: center;">أي العمل أحب إلى الله قال: الصلاة على وقتها</p>	<p>Provide up to 3 practical tips and action items for the audience to take home</p>
Second Khutbah	Dramatic Details	<p>Incorporate a dramatic effect. Perhaps it is a plot twist, something the audience was not expecting. Reinforce details mentioned in first Khutbah.</p>
	<p>On another occasion, Abdullah reminds his team mates to pray. Two scenarios can happen:</p> <p>1- They stop playing and pray with him, and he gets MASSIVE rewards</p> <p>2- They continue playing, so he apologizes for some time to pray and return; They either join him after showing persistence, or they continue playing. Either way, Abdullah did the right thing and fulfilled his obligation of Salah and Advising his friends.</p>	<p>Incorporate a dramatic effect. Perhaps it is a plot twist, something the audience was not expecting. Reinforce details mentioned in first Khutbah.</p>
Second Khutbah	Powerful Ending	<p style="text-align: center;">حَتَّى إِذَا جَاءَ أَحَدَهُمُ الْمَوْتُ قَالَ رَبِّ ارْجِعُونِ - لَعَلِّي أَعْمَلُ صَالِحًا فِيمَا تَرَكْتُ - كَلَّا إِنَّهَا كَلِمَةٌ هُوَ قَائِلُهَا وَمِنْ وَرَائِهِمْ بَرْزَخٌ إِلَى يَوْمِ يُبْعَثُونَ</p> <p>[For such is the state of the disbelievers], until, when death comes to one of them, he says, "My Lord, send me back. That I might do righteousness in that which I left behind." No! It is only a word he is saying; and behind them is a barrier until the Day they are resurrected</p> <p>Imagine you were in front of Allah عز وجل, what is the first thing you'll be asked about? Are you ready to justify why busyness kept you away from Salah?</p>
	Powerful Ending	<p>End with a powerful statement/hadith/ayah and a quick summary of the main points of your Khutbah. Make sure audience leave with a 'Take Home Message'.</p>

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